

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 4/10/2019

BOARD MEMBERS PRESENT: Tom C Daniels - Chair
Rick J Harris
Richard B Davies
Ben Estes
Larry L Simms

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
John Kersey, Chief Investigator
Dicsie Gullick, Management Assistant

The meeting was called to order at 8:58 AM MDT by Tom C Daniels.

APPROVAL OF MINUTES

Mr. Davies made a motion to approve the minutes of March 13, 2019. It was seconded by Mr. Simms. Motion carried.

LEGISLATIVE REPORT

Ms. Packer gave the legislative report. She updated the Board on changes to Idaho Code § 67-2620 which will go into effect on July 1. It states that licensing Boards shall accept relevant military education, training and experience toward meeting the qualifications for a license, certification or registration, and shall also expedite applications.

PROPOSED LAWS AND RULES

Mr. McQuade gave a presentation to the Board regarding the Red Tape Reduction Act and let the Board know that this year there will be a full review of the Board's rules.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$184,243.00 as of March 31, 2019.

OLD BUSINESS

INSPECTION SCHEDULE POLICY

Mr. Kersey discussed with the Board the inspection schedule for dispenser units. The Board requested more information for its May 22 meeting regarding the number of inspections; the number of failures; and explanations for why the failures occurred.

SAMPLE DRAWING FOR FACILITY APPLICATION

The Board reviewed the sample drawings submitted by Mr. Harris. The Board requested that more information be added to the drawings such as crash barrier detail, emergency shut off valve placement, and code citations. The Board requested the Bureau staff add this item to the next agenda to consider the new drawings before they are added to the facility applications.

NEW BUSINESS

NEXT MEETING was scheduled for May 22, 2019 at 10:00 AM MDT. A second meeting was scheduled for June 12, 2019 at 9:00 AM MDT. A third meeting was scheduled for July 10, 2019 at 9:00 AM MDT. A fourth meeting was scheduled for August 14, 2019 at 9:00 AM MDT.

Mr. Simms left the meeting.

CORRESPONDENCE

The Board reviewed correspondence from NFPA regarding yearly dues. Mr. Estes made a motion to approve paying membership dues at the same level as last year. It was seconded by Mr. Davies. Motion carried.

EXECUTIVE SESSION

Mr. Estes made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Davies. The vote was: Mr. Estes, aye; Mr. Harris, aye; Mr. Davis, aye; and Mr. Daniel, aye. Motion carried.

Mr. Estes made a motion to come out of executive session. It was seconded by Mr. Harris. The vote was: Mr. Estes, aye; Mr. Harris, aye; Mr. Davis, aye; and Mr. Daniel, aye. Motion carried.

APPLICATIONS

Mr. Estes made a motion to approve the following for licensure:

MCFARLAND ASHLIE D PGD1382

It was seconded by Mr. Harris. Motion carried.

Mr. Estes made a motion to table the following pending receipt of additional information:

901145997

It was seconded by Mr. Harris. Motion carried.

Mr. Estes made a motion to table the following pending receipt of additional information:

901145997

It was seconded by Mr. Harris. Motion carried.

ADJOURNMENT

Mr. Harris made a motion to adjourn the meeting at 10:10 AM MDT. It was seconded by Mr. Estes. Motion carried.

Tom C Daniels, Chair

Rick J Harris

Richard B Davies

Ben Estes

Larry L Simms

Kelley Packer, Bureau Chief